

NCVO Conference Suite



Menus

All prices are per person
Minimum spend £7.50 not including
beverages (Your lunch must include at
least one main dish).

Main dishes @£5.50

Chilli con carne/vegetable chilli

Served with long grain rice

Lasagne/vegetable lasagne

Made with a creamy Béchamel sauce

Chicken curry/vegetable curry

Served with Basmati rice

Mixed platter/vegetable platter

A selection of pâtés, cheeses/cold cuts,
pickles, chutneys and artisan breads.

Sandwich/wrap platter

Assorted breads and wraps filled with a
variety of classic fillings.

Jacket potato

Served with a choice of three fillings,
select from Baked beans, Tuna Mayo,
Cheese, Coleslaw, Ratatouille

Salads @ £2 per person

Coleslaw
Crispy garden salad
Yogurt and cucumber salad
Potato salad

Salads @ £3 per person

Greek salad
Waldorf salad
Crudities with humus

Buffet Bites @ £2 per person

Artisan breads
Onion bhaji
Vegetable samosa
Vegetable spring rolls
½ round of sandwiches/wraps

Buffet Bites @ £3 per person

Sausage rolls
Chilli salmon skewer
Mini quiche Lorraine
Mini vegetable quiche
Marinated skewer vegetable/chicken

Desserts @ £2 per person

*Fresh fruit bowl
Danish pastries*

Hot Beverages

From £1.75 per person

*Tea/coffee
Tea/coffee with biscuits
Tea/coffee with croissants & Danish pastries
Tea/coffee with scones & Danish pastries*

Cold Beverages

*Bottled water (sparkling/still)
Fruit Juice (Apple/Orange)
*All conference suite rooms have mains fed water filtration machines**

Breakfasts

*Tea/coffee with croissants & Danish pastries and fresh fruit
Breakfast Special – Tea/ coffee, fruit juice with croissants & Danish pastries;
Fresh fruit and individual cups of yogurt with a fruit compote base topped with granola*

Receptions

Nibbles (Nuts, breadsticks, crisps)

Canapés

Wine glass hire

If you have any special requests or would like some advice regarding your catering please contact NCVO's Conference Suite team who will be happy to assist.

Desserts @ £3 per person

*Fresh fruit salad
Cheeseboard
Cheesecake*

We offer as standard a selection of herbal/fruit teas to accompany our fair trade tea and fair trade organic Arabica coffee, decaf available on request.

*@ £1.75 per person per break
@ £2.00 per person per break
@ £3.00 per person per break
@ £3.00 per person per break*

*@ £3.10 per litre
@ £3.10 per litre*

@ £4.50 per person

@ £6.75 per person

*From £2.75 per person - minimum numbers apply
Prices on request – minimum numbers apply
£0.50p per glass, £1 for breakages*

*Tel: 020 7520 2404
Email: conferencesuite@ncvo-vol.org.uk
Fax: 020 7713 6300*

NCVO Conference Suite Meal Deal

Spend £14.50 or more per person on food items and you can add three servings of tea/coffee/biscuits, plus a serving of fruit juice with your lunch for only an additional £3.75 per person bringing your catering package to £18.25 per person

Suggested Meal Deal menus

We have put these menus together as a guide for you

*Sample Menus start from
£14.50pp*

Sample One @ £14.50 pp

*Main course: Chilli con carne served with long grain rice
Additional item: Crispy garden salad
Additional item: Mini quiche
Additional item: Coleslaw
Additional item: Fresh fruit bowl*

Sample Two @ £14.50pp

*Main course: Jacket potato with 3 toppings
Additional item: Greek salad
Additional item: Marinated skewers
Additional item: Fresh fruit salad*

Sample Three @ £14.50pp

*Main course: Assorted sandwiches
Additional item: Crispy garden salad
Additional item: Chili salmon skewers
Additional item: Onion bhaji
Additional item: Fresh fruit bowl*

Sample Four @ £14.50pp

*Main course: Curry served with basmati rice
Additional item: Vegetable samosa
Additional item: half a round of assorted sandwiches
Additional item: Yogurt and cucumber salad
Additional item: Fresh fruit salad*

Sample Five @ £16.50pp

*Main course: Lasagne
Additional item: Greek salad
Additional item: Coleslaw
Additional item: Marinated Skewers
Additional item: Fresh fruit salad*

Sample Six @ £17.50pp

*Main course: Mixed platter
Additional item: Waldorf salad
Additional item: Chilli salmon skewers
Additional item: Mini quiche
Additional item: Cheesecake*

You may wish to select your own menu items, please remember when choosing items from the menu that your selection must include at least one main dish @£5.50 and that there is a minimum spend of £7.50 per person excluding beverages.

*Please complete the catering order form below and send back to us on;
Email: conferencesuite@ncvo-vol.org.uk
Tel: 020 7520 2404
Fax: 020 7713 6300*

NCVO Conference Suite - Catering order form



Date of event: _____ **Room:** _____

Organisation: _____

Contact name: _____ **Contact number:** _____

Lunch: Time: _____ Numbers: _____

Catering items must be ordered for all attendees and must include at least one main dish per person.
Minimum spend of £7.50 per person for lunch, not including beverages.

Main dishes @ £5.50

- | | |
|--|---|
| <input type="checkbox"/> Chilli con carne | <input type="checkbox"/> Vegetable Chilli con carne |
| <input type="checkbox"/> Lasagne | <input type="checkbox"/> Vegetable Lasagne |
| <input type="checkbox"/> Chicken curry | <input type="checkbox"/> Vegetable curry |
| <input type="checkbox"/> Mixed platter | <input type="checkbox"/> Vegetable mixed platter |
| <input type="checkbox"/> Sandwich/wrap platter | |
| <input type="checkbox"/> Jacket potato, please tick 3 toppings | <input type="checkbox"/> Baked beans, <input type="checkbox"/> Tuna Mayo, <input type="checkbox"/> Cheese,
<input type="checkbox"/> Coleslaw, <input type="checkbox"/> Ratatouille |

Salads @ £2

- Coleslaw
- Crispy garden salad
- Yogurt and cucumber
- Potato salad

Buffet Bites @£2

- Artisan breads
- Onion bhaji
- Vegetable samosa
- Vegetable spring rolls
- ½ round of sandwiches/wraps

Desserts @ £2

- Fresh fruit bowl
- Danish pastries

Salads @ £3

- Greek salad
- Waldorf salad
- Crudities with humus

Buffet Bites @ £3

- Sausage rolls
- Chilli salmon skewer
- Mini quiche Lorraine
- Mini vegetable quiche
- Marinated skewer (Vegetable , Chicken)

Desserts @ £3

- Fresh fruit salad
- Cheeseboard
- Cheesecake

Beverages with lunch:

- | | | |
|-------------------------------------|--|--|
| <input type="checkbox"/> Tea/coffee | <input type="checkbox"/> Fruit juice (Orange <input type="checkbox"/> , Apple <input type="checkbox"/>) | <input type="checkbox"/> Bottled water (Still <input type="checkbox"/> ,
Sparkling <input type="checkbox"/>) |
|-------------------------------------|--|--|

Special dietary requirements: _____

Date of event: _____ **Room:** _____
Organisation: _____
Contact name: _____ **Contact number:** _____

Beverage and refreshment breaks.

Break : Time: _____ Numbers: _____

- Tea/coffee @£1.75
- Tea/coffee & biscuits @£2
- Tea/coffee with croissants & Danish pastries @£3
- Fresh fruit bowl@£2
- Breakfast Special @£6.75 (yogurt pot, fresh fruit, fruit juice, croissants/Danish).
- Bottled water (Still , Sparkling) @£3.10per litre
- Fruit juice (Orange , Apple) @£3.10 per litre

Mains fed water filtration machines available in all conference suite rooms

Break: Time: _____ Numbers: _____

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with croissants & Danish pastries
- Fresh fruit bowl
- Breakfast Special
- Bottled water (Still , Sparkling)
- Fruit juice (Orange , Apple)

Break: Time: _____ Numbers: _____

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with scones & Danish pastries@£3
- Bottled water (Still , Sparkling)
- Fruit juice (Orange , Apple)

Break: Time: _____ Numbers: _____

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with scones & Danish pastries
- Fruit juice (Orange , Apple)
- Bottled water (Still , Sparkling)
- Nibbles
- Canapés
- Wine glasses

Purchase order number/Reference: _____ or

Cost code: _____ page 2 of 2