



20 leadership 20

The Commission on the future
leadership of civil society

Commissioner Recruitment Pack

Contents

Section 1: The Commission & its vision.....	page 3
Section 2: The Role	page 4
Section 3: The Criteria.....	page 6
Section 4: The Selection Process.....	page 7
Section 5: The Application Process.....	page 8

“We are very pleased to be launching the Leadership 20:20 Commission. It’s long been an ambition of ours to ensure that young and emerging civil society leaders have an opportunity to come together, to talk about the future and to think about leadership issues as it applies across the whole range of organisations – from the largest to the smallest”

Stuart Etherington, Chief Executive, NCVO



Section 1: The Commission & its vision

Our vision is to help create a better, fairer society.

We believe that to do this, we need civil society to be a hotbed of high-performing organisations.

For this to happen, organisations need strong, innovative, proactive and dynamic leadership.

Our aim is to develop a Commission on the future leadership of civil society that will seek to:

- **Find out** how the leadership of civil society needs to change and **what emerging leaders think** are the key issues
- Enable emerging leaders to develop their **voice** in current civil society debates and issues
- Support **skills development** and strategic awareness of emerging leaders
- Broaden the **networks** and peer-learning opportunities available to emerging leaders

Our ambition is for Leadership 20:20 to develop as a network for civil society's emerging leaders to share ideas, share information and learn from each other, with the commission being merely the starting point on this journey.



Section 2: The Role

We are looking to recruit 20 commissioners.

The commissioners' role will be to:

- Set key themes and consultation questions
- Be part of the process of deciding on the recommendations of the Commission
- Champion involvement in the Commission amongst your networks and later to act as champion for its recommendations

Time Commitment:

As a guide, the role will require someone who can allocate approximately one day each month.

Much of the work for the Commission can be done via conference calls, emails etc. Commissioners meetings will be held in London, for those travelling from outside London, reasonable travel expenses will be paid.

Term of Office:

This opportunity is for 2 years, officially commencing in April 2010

Job Description

Key elements of the role:

Consultation process:

Over the next year, we will hold a number of consultations, both in the form of 'curry clubs', London Commissioner meetings and other sessions held at established events.

Your role will be to:

- Help shape the evidence-gathering process through discussion with other commissioners
- Recommend ways to increase transparency, through the use of web-based social media technologies
- Elicit the involvement of influential individuals within civil society



- Be involved in hosting, chairing or attending future consultation events (note- due to timescales, this does not apply to the initial 'curry club' events being held in February and March 2010, although you are of course welcome to sign up to attend).

Deciding on recommendations:

After the Commission has gathered evidence from emerging leaders, we will work to develop exciting, innovative and ambitious recommendations with the aim of helping develop high-performing civil society organisations that are best placed to transform our society. We will draw attention to the importance of the role that emerging leaders can play in achieving this, and make specific recommendations to emerging leaders, existing leaders, NCVO, funders and government.

To achieve this, your role will be to:

- Participate in discussions (face-to-face & via conference calls) with other commissioners about specific recommendations
- Contribute to desktop review work on set themes to conjoin our thinking with existing research
- Contribute to online discussions
- Work with other stakeholders (emerging leaders, NCVO staff, existing sector leaders, funders, government ministers) to see how our recommendations fit within existing delivery mechanisms

Championing the Commission:

Throughout the process, we want to develop a groundswell of support from emerging leaders around the country. This will ensure we receive the best possible inputs to help with our inquiry, but will also assist to promote and create local networking groups to enable emerging leaders to continue to learn from each other.

Your role will be to:

- Be a public face for the Commission
- Promote the Commission's work amongst your networks
- Contribute to online discussions and promotion



Section 3: The Criteria

Who are emerging leaders?

Emerging leaders might be founders, chief executives, senior managers, chairs, trustees, policy makers or opinion formers. They might also be the 'hidden leaders' working at a local level to change their community. What brings them together is a 'star quality' to rise through the ranks and be the future-shapers of tomorrow, as well as a demonstrable ability to influence already.

Person Specification

EXPERIENCE

Essential Requirements

Experience of developing and organising projects

A proven record in managing change processes

Experience of managing significant budgets, services or responsibility

Desirable Requirements

Experience of coordinating or consulting with networks

Experience with a particular region or 'sub-sector' (social enterprise, arts, etc)

Experience of policy development at national level

SKILLS & ABILITIES

Essential Requirements

Strong interpersonal & communication skills

Ability to understand complex subject matter and analyze quickly

Ability to develop policy recommendations and SMART objectives

Ability to come up with innovative and influential ideas and solutions

PERSONAL ATTRIBUTES

Essential Requirements

Strategic thinker

Enthusiasm to lead and challenge debates on civil society issues

A passion to improve civil society

A commitment to diversity

Desirable Requirements

A drive to lead in the future

Section 4: The Selection Process

Date	Milestone
Wednesday 3 rd February	Applications open
Wednesday 10 th March	Closing date for applications
Thursday 11 th March	Short listing takes place
Friday 12 th March	Shortlisted candidates notified
Tuesday 16 th March	Interview & selection day in London
Friday 19 th March	Commissioners appointed
Friday 26 th March	Commissioners meeting in London

Note:

Please ensure availability to attend the interview and selection day and the Commissioners meeting in London on Tuesday 16th March 2010 and Friday 26th March.

Section 5: The Application Process

To apply:

Please submit your CV and a short covering letter, answering the following questions -

Question 1. What have been the experiences and learning points that have shaped your leadership journey so far?

Question 2. What do you see as the biggest challenge facing civil society in the year 2020?

We may also need an indication that you will be supported in this project. Please supply line manager details and if you are selected we will contact him/her for a statement of support.

To nominate someone else:

Please email leadership2020@ncvo-vol.org.uk with your details and the details of the person and why you think this person should be a NCVO Leadership 20:20 Commissioner.

Applications should be emailed to:

leadership2020@ncvo-vol.org.uk

Please mark the e-mail subject as 'Commissioner Application'.

Application closing date: Wednesday 10th March 2010 at 12 noon on

Any questions?

Please contact Sarah Wyatt, NCVO Governance and Leadership team
leadership2020@ncvo-vol.org.uk

