

**NCVO Conference Suite - Catering order form**



**Date of event:** \_\_\_\_\_ **Room:** \_\_\_\_\_

**Organisation:** \_\_\_\_\_

**Contact name:** \_\_\_\_\_ **Contact number:** \_\_\_\_\_

**Lunch:** Time: \_\_\_\_\_ Numbers: \_\_\_\_\_

Catering items must be ordered for all attendees and must include at least one main dish per person.  
Minimum spend of £7.50 per person for lunch, not including beverages.

**Main dishes @ £5.50**

- Chilli con carne
- Lasagne
- Chicken curry
- Mixed platter
- Sandwich/wrap platter
- Jacket potato, please tick 3 toppings
- Vegetable Chilli con carne
- Vegetable Lasagne
- Vegetable curry
- Vegetable mixed platter
- Baked beans,  Tuna Mayo,  Cheese,  Coleslaw,  Ratatouille

**Salads @ £2**

- Coleslaw
- Crispy garden salad
- Yogurt and cucumber
- Potato salad

**Buffet Bites @£2**

- Artisan breads
- Onion bhaji
- Vegetable samosa
- Vegetable spring rolls
- ½ round of sandwiches/wraps

**Desserts @ £2**

- Fresh fruit bowl
- Danish pastries

**Salads @ £3**

- Greek salad
- Waldorf salad
- Crudities with humus

**Buffet Bites @ £3**

- Sausage rolls
- Chilli salmon skewer
- Mini quiche Lorraine
- Mini vegetable quiche
- Marinated skewer (Vegetable , Chicken )

**Desserts @ £3**

- Fresh fruit salad
- Cheeseboard
- Cheesecake

**Beverages with lunch:**

- Tea/coffee
- Sparkling
- Fruit juice (Orange , Apple )
- Bottled water (Still , Sparkling )

**Special dietary requirements:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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***Beverage and refreshment breaks.***

**Break :** Time: \_\_\_\_\_ Numbers: \_\_\_\_\_

- Tea/coffee @£1.75
- Tea/coffee & biscuits @£2
- Tea/coffee with croissants & Danish pastries @£3
- Fresh fruit bowl@£2
- Breakfast Special @£6.75 (yogurt pot, fresh fruit, fruit juice, croissants/Danish).
- Bottled water (Still , Sparkling ) @£3.10per litre
- Fruit juice (Orange , Apple ) @£3.10 per litre

\*Mains fed water filtration machines available in all conference suite rooms\*

**Break:** Time: \_\_\_\_\_ Numbers: \_\_\_\_\_

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with croissants & Danish pastries
- Fresh fruit bowl
- Breakfast Special
- Bottled water (Still , Sparkling )
- Fruit juice (Orange , Apple )

**Break:** Time: \_\_\_\_\_ Numbers: \_\_\_\_\_

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with scones & Danish pastries@£3
- Bottled water (Still , Sparkling )
- Fruit juice (Orange , Apple )

**Break:** Time: \_\_\_\_\_ Numbers: \_\_\_\_\_

- Tea/coffee
- Tea/coffee & biscuits
- Tea/coffee with scones & Danish pastries
- Fruit juice (Orange , Apple )
- Bottled water (Still , Sparkling )
- Nibbles
- Canapés
- Wine glasses

Purchase order number/Reference: \_\_\_\_\_ or

Cost code: \_\_\_\_\_ page 2 of 2