

# Further information

## Accommodation

To help you find the best accommodation near to the Brewery and to ensure that you always get the best special offer rates, The Brewery has put together a special Brewery HotelMap™. The map displays nearby accommodation along with live availability and special offer rates up to 70% off the normal full price rate. To reserve hotel accommodation at special rates, please visit [www.thebrewery.co.uk/contact/hotels](http://www.thebrewery.co.uk/contact/hotels) or call 020 7292 2335 and quote offer code M6WEL.

Please note that NCVO is unable to make hotel reservations for delegates and that NCVO does not take responsibility for the standard of service or accommodation provided by HotelMap.

## Membership

Why not become a member of NCVO and receive a 30% discount on the price of your conference place? With packages for small organisations you could even save the cost of your membership fee! To find out more just visit [www.ncvo-vol.org.uk/membership](http://www.ncvo-vol.org.uk/membership) or call our membership team on 020 7520 2444.

## Promoting your organisation at the NCVO Annual Conference

A stall at the conference is a great way to meet hundreds of voluntary sector decision-makers. For details on the exhibition space available and other advertising and promotional opportunities contact Michelle Brister on 01424 870589.

## Cancellations

50% of delegate fee will be refunded for cancellations received by Tuesday 9 February 2010. After this no fees are refundable for cancellation or non-attendance.



## Conference prices

Conference bookings include access to all plenary and panel sessions, lunch and refreshments, your choice of workshops or direct support sessions (please see form to book), delegate pack, drinks reception and access to the exhibition area.

## We know that times are tight and budgets stretched, so we are pleased to offer you:

- Delegate places frozen at the 2009 rates
- 10% early bird discount to help save you money
- A limited number of free bursary places to organisations with an income below £100,000. Please telephone 020 7520 3160 and speak to Matt Gilfeather for an application form.

# Conference booking form

NCVO Annual Conference, Tuesday 23 February 2010  
The Brewery, Chiswell Street, London EC1

**Important:**  
Please complete both pages 17 and 18

To book your place at the conference, please complete the form below, indicating your first and second choices for each workshop session. Please note that workshops will be allocated on a first-come, first-served basis, and early booking is advised.

Book now at [www.ncvo-vol.org.uk/annualconference2010](http://www.ncvo-vol.org.uk/annualconference2010) or call 020 7520 3160

Full name ..... Job title .....

Organisation name .....

Organisation address .....

Daytime tel. no. .... Email address .....

## Morning workshop

Please see pages 10 to 15 for workshop codes

First choice code  Second choice code

## Afternoon workshop

First choice code  Second choice code

Do you have any dietary requirements? (eg vegetarian) .....

Do you have any access requirements? (eg signer, disabled parking) .....

## Membership priority booking

NCVO members will have exclusive booking rights until 27 November 2009. Any booking from non-members received before this will be held and allocated places on a first-come, first-served basis after 27 November 2009.

For additional delegates, or when booking from more than one organisation, please photocopy this form.

## Direct support sessions

If you are interested in attending one of the direct support sessions, please book online at [www.ncvo-vol.org.uk/annualconference2010](http://www.ncvo-vol.org.uk/annualconference2010). (See page 11 for more details).

Please note, places for the direct support sessions are limited so early booking is advisable.

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Organisation type	Booking type	Cost	No. req	Total
Voluntary sector/ public sector member	Full price	£175.00		
	Early Bird Discount*	£157.50		
Voluntary sector/ public sector non-member**	Full price	£250.00		
	Early Bird Discount*	£225.00		
Corporate sector member***	Full price	£262.50		
	Early Bird Discount*	£236.25		
Corporate sector non-member****	Full price	£375.00		
	Early Bird Discount*	£337.50		
NCVO Annual Dinner with conference booking	All	£90.00		
NCVO Annual Dinner only	All	£90.00 plus VAT		
<b>TOTAL</b>				

\* Early bird discounts are available for booking forms and full payment received by 8 January 2010.

\*\* Delegates from non-member organisations that are public sector or with charitable or voluntary status.

\*\*\* Delegates from corporate sector organisations who are members of NCVO

\*\*\*\* Delegates from corporate sector organisations who are not members of NCVO

Please note there are a limited number of bursary places available. Please see page 16 for details.

I enclose a cheque for £  made payable to NCVO

Please debit my MasterCard/Visa/Delta/Switch/Electron

Card number

Switch issue number  Valid from  Expiry Date

Signature  CSV number (last 3 digits on signature strip)

Please send both sides of your completed booking form, with payment to:

Annual Conference, NCVO

Regent's Wharf

8 All Saints Street

London N1 9RL

T: 020 7520 3160

F: 020 7713 5635

E: [annual.conference@ncvo-vol.org.uk](mailto:annual.conference@ncvo-vol.org.uk)

#### Data Protection

For the purposes of the Data Protection Act 1998, the data controller in respect of your personal data is NCVO (National Council for Voluntary Organisations). Your data will be used to administer the conference to which you have subscribed and for sending you information by post, fax or email about events we run which may be of interest to you.

If you do not want to receive information about NCVO's Annual Conference, please tick this box

# Know Your Supporter



How well do  
you know yours?

[www.knowyoursupporter.co.uk](http://www.knowyoursupporter.co.uk)

Relationship Management  
with The Raiser's Edge®

**Blackbaud**

Tel 0845 658 8590

[solutions@blackbaud.co.uk](mailto:solutions@blackbaud.co.uk)

[www.blackbaud.co.uk](http://www.blackbaud.co.uk)

## Make a difference with the Compact

**Compact**  
working together better together



The Compact is the partnership agreement between government and the third sector in England.

It stands for better partnership working and creating better outcomes for individuals and communities.

For further information, please visit

[www.thecompact.org.uk](http://www.thecompact.org.uk)

**Commission for the Compact**  
77 Paradise Circus Queensway  
Birmingham | B1 2DT

Tel: 0121 237 5900

Email: [info@thecompact.org.uk](mailto:info@thecompact.org.uk)